KAMULI CHILD CARE ASSOCIATION (KACHICA)

Action Plan 2017 with Request for Funding 31-03-2017



Kamuli Trading Centre Kibanda Sub County

Rakai District

Tel. +256 789111975/ +256702152

Email: kamulichildcare 5@gmail.com

Executive Summary

The School Development Plan 2017-2021 for Kamuli Childcare Nursery & Primary School was developed by the Board of Directors of Kamuli Childcare Nursery and Primary School, assisted by the School Management Committee (SMC) in close cooperation with the parents and the community of Kamuli.

School Management and the Board of KACHICA in formation, with the help of Tusaidiane Uganda, have drafted this Action Plan 2017 as first Annual Plan for the realization of the School Development Plan 2017-2021 and for the development of KACHICA and the Kyabiwa Bakyala Twezimbe Women Group.

We like to offer this Action plan 2017 for funding to the Mirembe Foundation with its sponsors in different Parishes, and to other well-wishers who like to contribute to quality education for the Orphans and vulnerable children of Kamuli Trading Centre.

The school is not yet registered by the Ministry of Education and Sports (MOES) and Rakai District Education Office (DEO). The reason is that the school has not yet met all the registration requirements. Government and the District Education Offices are going around in the country for closing schools who are "illegally" operating. As a principle, all who are not meeting the registration requirements are closed.

Fortunately, we managed mid-February to get a "grace period" of 8 months to prove that we are on the road with the implementation of our School Development Plan. The reason that we got the "grace period" was the fact that we just build at the beginning of this year new toilets for girls and boys, financed by the Parish Community of Malden in the Netherlands. If those toilets would not have been there, the Government would have closed Kamuli Child Care, although Government is not capable to offer education, not to speak about quality education, to the village children.

We will visit with management of Tusaidiane Uganda the Districts Education Office in April. Management of Tusaidiane Uganda will communicate to the Districts Education Office that partnership between the District and Kamuli Child Care is a prerequisite for continued support of donors abroad through Tusaidiane Uganda as their Trustee organization in Uganda.

This Action Plan 2017 is detailing the measures for 2017 as per the School Development Plan 2017-2021.

It will be clear that we must show to the Districts Education Office progress by mid-October.

Our aim is to have started at least with the construction of the 2 class rooms, which should be completed by the start of the Academic Year 2018to be allowed to re-open.

The table below surveys the investment measures of the 2017 Action Plan.

All measures are worked out in detail in paragraph 4 and the attachments.

KACHICA will do the utmost to contribute itself 10% to the annual investment cost.

	INVESTMENT MEASURES		stments
			In €
1	The foundation and registration of a community-based organization	500.000	135
2	Capacity building for school-, CBO- and Women Group management in (business) planning, organization, accounting and construction supervision		3.912
3	Acquisition of land title for the donated land for the school compound	2.200.000	595
4	Realization of handwashing facilities for the new toilets.	1.460.000	395
5	Construction of 2 class rooms of a block of 4 class rooms	37.764.000	10.206
6	Construction of a kitchen with store and small canteen	25.799.500	6.973
7	Furniture for the existing class rooms and the 2 new ones	4.760.000	1.286
TO	TOTAL INVESTMENTS FOR 2017 ACTION PLAN		23.686
	Less: 10% KACHICA contribution	- 8.764.000	- 2.369
TO	BE FUNDED BY SPONSORS	78.874.500	21.317

We humbly request you to contribute to the financing of this 2017 Action Plan for Kamuli Childcare Nursery & Primary School.

This Action Plan has been composed in close cooperation with our Partner, Tusaidiane Uganda, which will be our Advisor, Trainer and Supervisor in the years to come.

10 April 2017

Mr Kalanzi Kizito, KACHICA Board Member **Headmaster/ Secretary to SMC and KACHICA**

Mr Kinyata Denis, KACHICA Board Member Chairman School Management Committee

Ms.Kalanzi Josephine, KACHICA Board member Chairlady of Kyabiwa Bakyala Twezimbe Women Group

Mr Kasadha Godfrey, KACHICA Board Member Chairman –Parents Teacher Association

Mr Bukenya Godfrey
Chairman Board of Directors KACHICA

Supported and agreed by

Ms. Sharifa Nabaweesi
Managing Director Tusaidiane Uganda (TUL)

Signatures

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1. Introduction

The name of the school is Kamuli Childcare Nursery and Primary School (KCNPS)

1.1. Location

Village : Kamuli
Parish : Kyabiwa
Sub County : Kibanda
County : Kakuuto
District : Rakai

To reach the school from Masaka side, you branch off from Kabonera Trading Centre on Kyotera – Mutukula Highway towards the Tanzanian border. The school is located 20 Kms from Kabonera and 35 kms from Kyotera.

1.2. Ownership and management

The school is a community school. The community has entrusted the formal ownership to the Board of Directors of KACHICA, a community-based organization registered in Rakai District on the 20 of February 2017 under Registration Nop 1724/2017.

The community has also entrusted the management of the school to the Board of Directors of Kachica with delegation to the School Management Committee. Both are accountable to the community.

The Board of Directorsof KACHICA is composed of the following members:

Mr. Kalanzi Kizito Headmaster(Mobile +256789111975;kamulichildcare5@gmail.com)
 Mr. Kinyata Denis Chairman School Management Committee (Mobile +256782513216)
 Ms. Kalanzi Josephine Chairlady Kyabiwa Bakyala Twezimbe Women (Mob: +256783984926)
 Mr. Kasadha Godfrey Chairman Parents Teachers Association (PTA) (Mob.: +256779516270)
 Mr. Bukenya Godfrey Chairman Board (Mobile +256772525349;bukenyagoddie@gmail.com)

2. History, Vision, Mission and Objectives

For history, vision, mission and objectives: see School Development Plan 2017-2021 under 2 and 3.

3. Ministry of Education and Sports (MOES): Registration Requirements

The following registration requirements must be met.

- 4.1 A proper school site plan
- 4.2 A land title or land agreement
- 4.3 Structures: class rooms (permanent/semi-permanent; toilets for boys, girls and staff; library; kitchen and store; dormitories, administration offices (HT office/staff room)
- 4.4 Furniture: desks, teacher's chairs and tables, office furniture
- 4.5 Dust bin pit
- 4.6 School enrolment (number of boys and girls)
- 4.7 Play/sports ground
- 4.8 Teaching aids/equipment
- 4.9 Teaching and non-teaching staff and their qualification documents
- 4.10 Memorandum and Articles of Association (duly signed)
- 4.11 List of members of the Board
- 4.12 Report of the Districts Health Inspector
- 4.13 Report of the District Inspector of Schools
- 4.14 Copy of the School Rules & Regulations
- 4.15 3 passport size photographs for each of the proprietors
- 4.16 Recommendation of the local authorities.

4. ACTION PLAN 2017

This Action Plan, made by KACHICA with the help of Tusaidiane Uganda, not only concerns the requirements for the school, but also those for the development of KACHICA Association and the Kyabiwa Bakyala Twezimbe Women Group, who will be a member of KACHICA Association. KACHICA management needs consultancy services from Tusaidiane Uganda to realize their Action Plans in the years to come.

The Action Plan for 2017 comprises the following project activities:

- The foundation and registration of a community-based organization.
- Capacity building for school-, CBO- and Women Group management in (business) planning, organization and accounting.
- The acquisition of a land title for the donated land of the school compound.
- The realization of handwashing facilities for the new toilets.
- The construction of 2 class rooms in a block of 4 class rooms.
- The construction of a kitchen with store and small canteen.
- Furniture for the existing class rooms and the 2 new ones.

Below you will find the enrolment at the start of the Academic Year 2017. Thereafter, we will deal in detail with each of the project activities.

4.1. Enrolment 2017

In February 2017, the Academic Year started with the following number of pupils: 486, including 80non-paying orphans, with the following distribution.

Section	Boys	Girls	Total
Nursery	62	80	142
P 1	32	21	53
P2	25	30	55
P3	27	26	53
P4	25	27	52
P5	20	29	49
P6	21	24	45
P7	15	22	37
	227	259	486

4.2. The foundation and registration of a community-based organization

Kamuli Child Care Nursery & Primary School is a community school. However, so far, the organization was not formalized. The founders of the school took the initiative to found a community-based organization.

They organized a community meeting in February 2017 and proposed to the community members to found KACHICA, **KA**muli**CHI**Id**C**are**A**ssociation. The members were electing the Board Members and gave them the order to formalize and register the Association.

Costs involved in that process are the following:

		€	135
TO	TAL Foundation and registration of CBO	UGX	500.000
•	Collecting the certificate and presenting it to community and board		100.000
•	Registration of CBO at Community Development Office		150.000
•	Visit to District Community Development Office		50.000
•	Community meeting and election of founder and other board members		150.000
•	Preparation of the Constitution	UGX	50.000

4.3. Capacity building for school-, CBO- and Women Group management in (business) planning, organization, accounting and construction supervision

Tusaidiane Uganda has been asked to train Kamuli Child Association (KACHICA) in the coming years in community capacity building, equipping the school management with proper management skills for the school, to supervise constructions and to train the women group in financial literacy and fundraising (looking for sponsors).

To do the above they must travel once or twice a month totrain, supervise, implement and evaluate the progress of the project and of course that has cost in view of transport, labour and administration.

Costs of the above services for the year 2017 will be:

		€	3.912
TO	TAL Capacity Building costs	UGX	14.475.000
•	Administrative costs (12x 150.000)		1.800.000
•	Consultancy (2 consultants, 15 days x 130.00/day)		3.900.000
•	Transport (15x 450kms vv x UGX 1.300)	UGX	8.775.000

4.4. The acquisition of a land title for the donated land for the school compound

The school compound land has been donated by the Head Teacher, Mr. Kalanzi Kizito. The Donation Agreement is on request available. Land in Kakuuto County is yet not officially surveyed and registered as per written rules and regulations with the Land Board. All transactions are done as per unwritten rules and regulations, maintained by the Local Government (LC1, LC2, LC3 up to LC5, if required).

Now, the District is processing the papers for issuing a land title to KACHICA.

Costs involved for KACHICA and the school are:

		€	595
TO.	TAL Land title acquisition	UGX	2.200.000
•	Transport to/from authority offices		250.000
•	Legal fees for drafting the agreement		150.000
•	Surveyor fees		1.500.000
•	Land title application and request for surveying the land	UGX	300.000

4.5. The realization of handwashing facilities for the new toilets.

Early 2017 the construction of the new toilets was completed with guttersto harvest rainwater, however without handwashing facilities.

Handwashing is an essential learning point in hygiene education for the pupils. However, without handwashing facilities at the toilets the teaching remains theory.

The idea is to construct a 200 litres plastic tank at each toilet with taps and tap stands and connection to the gutters.

In times of insufficient rain school management will care for filling the tanks with water for handwashing after a go to the toilet.

Requirements

•	2 tanks of 200 litres each	UGX	300.000
•	2 tank stands		300.000
•	2 taps with tap-stands		360.000
•	Mixed sand & cement		150.000
•	Connection consumables		50.000
•	Labour & transport		300.000
TO	TAL Handwashing provisions	UGX	1.460.000
		€	395

4.6. The construction of 2 class rooms of a block of 4 class rooms

The School Development Plan is talking about the construction of a class room block for 4 class rooms, of which 2 were planned for 2017/18 in view of availability of funds.

The original estimate in the Development plan was an amount of 36 million shillings or € 10.000.

School management with the help of the TUL Technician made a detailed budget (see Annex 1) for the construction of 2 class rooms of the block of 4 class rooms These 2 class rooms will be built in such a way that the can also act as main hall for plenary activities.

TOTAL Construction of 2 class rooms	UGX	37.764.000
	€	10.206

4.7. The construction of a kitchen with store

The School Development Plan is talking about the construction of a kitchen with store for an estimated amount of 14.4 million shillings or € 4.000. This estimate for a decent kitchen showed to be much too low, because it did not include the construction of stoves (no. 10 in the budget in Annex 2).

School management with the help of the TUL Technician made a detailed budget (see Annex 2) for the construction.

TOTAL Construction of kitchen with store	UGX	25.799.000
	€	6.973

4.8. Furniture for the existing class rooms and the 2 new ones

Existing furniture is rather poor and not enough. However, we can only improve bit by bit. Including the new class rooms, we have for 2017 the following needs:

		€	1.470
то	TAL Furniture for new and existing class rooms	UGX	5.440.000
•	O class lockers for the existing class rooms		0
•	2 class lockers for the new class rooms		400.000
•	4 teacher desks with chair for existing class rooms		800.000
•	2 teacher desks with chair for the new class rooms		400.000
•	20 class desks for existing class rooms		1.600.000
•	28 class desks (4 children) for the two new class rooms (56 children/4 x2)	UGX	2.240.000

ANNEX 1 Budget for 2 class room construction

ANNEX 1	Budget for 2 class room construction			
Pri	ce/unit & Amounts in UGX	Qty	Price/unit	Amount in UGX
1.0 Fou	undation to foundation slab			
Bric	cks (pcs)	3500	200	700,000
Trip	os of aggregate	3	200,000	600,000
Trip	os of murram	8	70,000	560,000
Trip	os of lake sand	7	150,000	1,050,000
Trip	os of plaster sand	7	150,000	1,050,000
Kilu	undu timber (pcs)	10	7,000	70,000
Wire	e nails (kgs)	4	5,000	20,000
	calyptus poles (pcs)	20	5,000	100,000
	rns/Ryrens (rolls)	3	40,000	120,000
	ment (bags)	40	32,000	1,280,000
Har	rd core stones (trips)	8	150,000	1,200,000
	nsport of materials			500,000
Mat	terials			7,250,000
	oour *)	6.96	115,000	800,000
Suk	b-Total 1.0			8,050,000
	sing the walls to the beam level			
	cks (pcs)	7000	200	1,400,000
	os of lake sand	7	150,000	1,050,000
	os of plaster sand	7	150,000	1,050,000
	C polythen (meters)	50	5,000	250,000
	itilators	130	500	65,000
	rns/Ryrens (rolls)	5	40,000	200,000
Sca	affoldings		100000	-
Cer	ment (bags)	25	32,000	800,000
Trai	nsport of materials			500,000
Mat	terials			5,315,000
Lab	oour *)	6.1	115,000	700,000
	b-Total 2.0			6,015,000
	sting the ring beam (adding the last courses; ready for			
roo	fing)			
	n bars Y12 (1/2")	23	32,000	736,000
	n bars R7	18	25,000	450,000
	ding wire in kgs	10	8,000	80,000
	e nails (kgs)	5	5,000	25,000
	ındu timber (pcs)	0	10,000	-
	cks (pcs)	1000	200	200,000
	caliptus poles (pcs)	0	5,000	-
	os of aggregate	1	200,000	200,000
	os of mixed sand (plaster & lake)	1	150,000	150,000
	ment (bags)	6	32,000	192,000
	nsport of materials			150,000
	terials			2,183,000
	pour *)	3.5	115,000	400,000
	b-Total 3.0			2,583,000
	ing the roof work			
	bers 6 x 2	18	12,000	216,000
	bers 4 x 2	130	7,000	910,000
	bers 3 x 2	0	8,000	-
	e nails 6"	15	5,000	75,000
	e nails 4"	19	5,000	95,000
	e nails 3"	5	5,000	25,000
	e nails 1,5"	4	5,500	22,000
	ofing nails	14	5,000	70,000
	cier boards	14	35,000	490,000
	dercoat paint		35,000	-
	ner	0	25,000	-
	n sheets gauge 30	50	38,000	1,900,000
	ges	8	10,000	80,000
	oping iron (roll)	2	50,000	100,000
	od preservatives	2	25,000	50,000
	nsport of materials			150,000
	terials			4,183,000
	oour *)	8.7	115,000	1,000,000
Sub	b-Total 4.0			5,183,000

Δ	AL CONSTRUCTION 2 CLASS ROOMS			UGX 37,764,000
	s (work days x day price team) *)	45.2	115,000	5,200,000
:1	rials			32,564,000
	Sub-Total 10.0	<u> </u>	7.10,000	3,150,000
	Labour *)	6.1	115,000	2,450,000 700,000
	Transport of materials Materials			50,000
	White spirit	2	25,000	50,000
	painting brushes	0	3,000	
	Painting rollers	4	15,000	60,000
	Weather Guard forest green (20I) Weather Guard cream (20I)	3	280,000 280,000	840,000 840,000
	Oil paint for window & doors (tins)	4	55,000	220,000
	White filler (packs)	60	1,500	90,000
	Undercoat paint (20I)	5	60,000	300,000
	Internal and external painting			,000
	Sub-Total 9.0	0.9	113,000	427,000
	Labour *)	0.9	115,000	100,000
	Transport of materials Materials			327,000
	Silicon Transport of materials	6	7,000	42,000
	steel putty (kgs)	20	3,000	60,000
	clear glasses door	0	10,000	-
	clear glasses windows	45	5,000	225,000
	Fitting clear glasses in windows and doors			
	Sub-Total 8.0			2,331,000
	Labour *)	3.5	115,000	400,000
	Materials			1,931,000
	Transport of materials	10	32,000	150,000
	Eucaliptus poles (pcs) Cement (bags)	18	32,000	576,000
	Wire nails 3" Fucalintus poles (pcs)	0	5,000 5,000	5,000
	Kilundu timber (pcs)	0	10,000	
	Trips of aggregate	1	200,000	200,000
	Trips of plaster sand	2	150,000	300,000
	Trips of lake sand	2	150,000	300,000
	Bricks (pcs)	2000	200	400,000
	Construction of verandah up to finishing			· ·
	Sub-Total 7.0		,	1,780,000
	Labour *)	2.2	115,000	250,000
	Materials	1		1,530,000
	Transport of materials	 	20,000	150,000
	Lime (bags)	0	25,000	-
	Cement (bags)	15	32,000	480,000
	Trips of plaster sand	3	150,000	450,000
	Trips of lake sand	3	150,000	450.000
_	Doing the floor & Blackboards	+		4,300,000
	Sub-Total 6.0	5.2	115,000	4,506,000
	Labour *)	5.2	115,000	3,906,000 600,000
	Transport of materials Materials			150,000
	Lime (bags)	4	25,000	100,000
	Cement (bags)	58	32,000	1,856,000
	Making the sand shacker		60,000	-
	Trips of plaster sand	6	150,000	900,000
	Trips of lake sand	6	150,000	900,000
	Internal and external plastering			, ,
	Sub-Total 5.0		,	3,739,000
	Labour *)	2.2	115,000	250,000
	Materials			3,489,000
	Transport of materials	2	32,000	150,000
	Cement (bags)	2	150,000 32.000	75,000 64,000
	Steel door 120x210cms Mixed sand	0.5	350,000	700,000
	Ct - 400 - 040	0	250,000	700 000
	Steel windows 4x4 ft	10	250,000	2,500,000

ANNEX 2 Budget for Kitchen and Store

Pric	ce/unit & Amounts in UGX	Qty	Price/unit	Amount
1.0 Fou	undation to foundation slab	-		
	cks (pcs)	2500	200	500,000
	os of aggregate	3	200,000	600,000
	os of lake sand	3	150,000	450,000
	os of plaster sand	5	150,000	750,000
	rd core stones (trips)	3	150,000	450,000
	undi timber (pcs)	10	7,000	70,000
	e nails (kg)	1	5,000	5,000
	calyptus poles (pcs)	10	5,000	50,000
	ment (bags)	25	32,000	800,000
	nsport of materials		32,000	250,000
	terials			3,925,000
	oour *)	7.0	115,000	800,000
	b-Total 1.0	7.0	110,000	4,725,000
	sing the walls to the beam level			1,1 20,000
	cks (pcs)	5000	200	1,000,000
	os of lake sand	3	150,000	450,000
	os of plaster sand	3	150,000	450,000
	ment (bags)	20	32,000	640,000
	nsport of materials	20	32,000	150,000
	terials			2,690,000
	our *)	5.2	115,000	600,000
	o-Total 2.0	5.2	113,000	3,290,000
	sting the ring beam (incl.adding the last courses;			3,290,000
	dy for roofing)			
	n bars Y12 (1/2")	15	32,000	480,000
	n bars R7	15	25,000	375,000
	ding wire in kgs	10	8,000	80,000
	e nails (kgs)	10	5,000	50,000
	indu timber (pcs)	30	7,000	210,000
	low pipes	4	35,000	140,000
	os of aggregate	3	200,000	600,000
	os of mixed sand	1	150,000	150,000
	ment (bags)	8	32,000	256,000
	nsport of materials		52,000	150,000
	terials			2,491,000
	oour *)	1.7	115,000	200,000
	b-Total 3.0	1.7	110,000	2,691,000
	ing the roof work			2,031,000
	abers 6 x 2	20	12,000	240,000
	ibers 4 x 3	20	8,000	240,000
	abers 4 x 2	90	7,000	630,000
	e nails 6"	10	5,000	50,000
	e nails 6 e nails 4" & 5"	5	5,000	25,000
	e nails 4 & 5 ofing nails	10	5,000	50,000
	•	35		1,330,000
	n sheets gauge 30		38,000 10.000	
Rido	·	8	-,	80,000
	er boards	12	35,000	420,000
	oping iron (roll) od preservatives	1 1	50,000 50,000	50,000 50,000
	•	- '	50,000	
	nsport of materials			150,000 3,075,000
	terials		445.000	
	our *)	5.2	115,000	600,000
	b-Total 4.0			3,675,000
	king & fitting steel window and door Store		050.000	750.000
	el windows 2x4 ft	3	250,000	750,000
	el door 120x210cms	2	350,000	700,000
	ed sand	0.5	150,000	75,000
	ment (bags)	2	32,000	64,000
	nsport of materials			150,000
	terials			1,739,000
	oour *)	1.3	115,000	150,000
	b-Total 5.0	1		1,889,000

6.0	Internal and external plastering			
	Trips of lake sand	2	150,000	300,000
	Trips of plaster sand	2	150,000	300,000
	Making the sand shacker		60,000	-
	Cement (bags)	20	32,000	640,000
	Lime (bags)	3	25,000	75,000
	Transport of materials			150,000
	Materials			1,465,000
	Labour *)	1.3	115,000	150,000
	Sub-Total 6.0			1,615,000
7.0	Doing the floor			
	Trips of mixed sand	1	150,000	150,000
	Trips of plaster sand		150,000	-
	Cement (bags)	6	32,000	192,000
	Lime (bags)		25,000	-
	Materials			342,000
	Labour *)	1.3	115,000	150,000
	Sub-Total 7.0			492,000
8.0	Construction of verandah& floor up to finishing			
	Bricks (pcs)	1000	200	200,000
	Trips of lake sand	1	150,000	150,000
	Trips of plaster sand	1	150,000	150,000
	Trips of aggregate	1	200,000	200,000
	Cement (bags)	15	32,000	480,000
	Transport of materials			150,000
	Materials			1,330,000
	Labour *)	3.5	115,000	400,000
	Sub-Total 8.0			1,730,000
9.0	Fitting clear glasses in windows and doors			
	clear glasses windows	27	5,000	135,000
	steel putty (kgs)	10	3,000	30,000
	Silicon	4	7,000	28,000
	Transport of materials			
	Materials			193,000
	Labour *)	0.4	115,000	50,000
	Sub-Total 9.0			243,000
10.0	Others			
	Painting (materials 1.5m & labour 0.2m)			1,700,000
	Materials energy saving stoves **)	3	816,500	2,449,500
	Transport of materials			500,000
	Materials			4,649,500
	Labour for stoves			800,000
	Sub-Total 10.0			5,449,500
Mate				21,899,500
Worl	ks (work days x day price team) *)	33.9	115,000	3,900,000
	GENERAL TOTAL			25,799,500
*)	Team of 1 supervisor with 4 workers gets UGX 115.000/day	exchan	ige rate 3700	€ 6,973
**)	Selected fire bricks			387,500
	Curved fire bricks	250 200	1550 1000	200,000
	Compacted fire brick		2500	375,000
	quarry tiles 8x12	150	4000	3/5,000
	fire clay soil	4	25000	100,000
	saucepan stabilizers	3	70000	210,000
	saucepan stabilizers smooth corner anglelines 4"	2	70000	140,000
	porous pumice	70	2500	175,000
	terrazzo stones	4	40000	160,000
	white fire cement	3	60000	180,000
	20ft chimneys with tops	+	80000	160,000
		4		·
	cement vermiculite	3	33000	132,000
	ash remover	1	50000 30000	150,000
	ash/charcoal separator	1	50000	30,000 50,000
	TOTAL	+ '-	30000	2,449,500
	IVIAL	1		2,449,300